

DELHI PUBLIC SCHOOL

APPLICATION FORM FOR CHANGE IN ADDRESS OR PHONE NUMBER



Date

STUDENT'S PARTICULARS IN SCHOOL RECORDS AS ON DATE

1. Name
2. Class Section Admission Number
3. Father's/Guardian's Name
4. Address
.....
.....
5. Phones (Resi.) (Office)
6. Mobile (Father)..... (Mother)
7. E-mail

CHANGES SOUGHT

1. Please change my residential address in School records as follows w.e.f.
.....
.....
 2. Subsequent to the aforementioned change our telephone nos. have changed not changed.
The new phone numbers are
 3. The emergency phone no. listed in our child's Almanac/I-Card has changed not changed.
The emergency phone number is
- I confirm that my new mobile number, stated above, has been registered for receiving SMSes from the school.
(To register, you have to send an SMS "START DPSSCH" to 9230002323.)

Signature of Parent

FOR OFFICE USE ONLY

As per the request of the parent changes have been recorded in all relevant documents/files/school records.

Authorised Signatory

Received by Principal's Office on and change recorded in student's file.

Initials	Date
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Received by Admn. Off./Accounts on and change made in school records.

Initials	Date
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Class Teacher intimated of changes on by

Initials	Date
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Transport In-Charge intimated on and change noted in bus records.

Initials	Date
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Exam Department intimated on

Initials	Date
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New Set of I-Cards issued on

Initials	Date
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